

## I. Reminders

- Continue Publicizing Conference
  - Deadline for registration is November 1st
  - Should be paid for online prior to event
  - Change FB profile pictures
  - Stephen Curry @ Conference
    - Video on interact website
    - publicize on instagram! and social media
  - Conference: opportunities for networking with other schools
- Complete Tasks

## II. District Conference

- **Date:** Sunday November 8th, 2015
- **Time:** 10AM - 2:00PM
- **Location:** Salesian High in Richmond, CA
  - a. **private school, outlets, classrooms**
  - b. **speaker systems: not that great**
  - c. **Target Attendees:** 300
    - i. 30 people per area
    - ii. 10 from every school club
- **A. Set Up (8:00AM - 10:00AM)**
  - a. DC members arrive at **8:00 AM** and go over day's agenda (8:00AM -8:30AM)
  - b. Speakers/Microphone (Darla) (8:30AM-8:45AM)
  - c. Setup and test in Gym
  - d. Music
  - e. Posters (Darla), chalking < arrows/ posters to direct people to conference
  - f. Always be ready to help, you should never have nothing to do
- **B. Check in Tables (Caitlin, Jessie, Julia, Jeremy) (9:15AM - 10:00AM)**
  - a. Outside, 2 extra people to check in people with iPads
  - b. Bring out tables (~6, one for people without permission slips)
  - c. Paperwork for Rotarians-Pledge Letter and Presidential Citation Award
  - d. Markers, name tags(500), pens, wristbands?, cashboxes
    - give packets BEFORE Conference
    - ? People don't get assigned groups like last year--they will get to pick and choose 4 out of 5 sessions, with a door monitor to cap amount of people
  - e. Collecting money and permission slips (Caitlin, Jessie, Julia, Jeremy)
  - f. Food (Sophia, Jeremy, Michelle, Anthony) (8:30AM - 8:45AM)
    - parent pick up
  - g. Interact Tshirt Gear (Darla)
  - h. Get tables and food organized and set up (Caitlin, Jessie, Julia, Jeremy)
  - i. Break Out Sessions (8:45AM-9:15AM)

- go over everyone's roles and positions
  - j. Meet with groups and go over your sessions
- **C. Welcome Speakers (10:05AM-10:15AM)**
  - a. Introducing the Council (Anthony and Michelle)
  - b. Anthony and Michelle's Speech (3 minutes)
  - c. Ken Courville's Introduction (Michelle) (2 minutes)
  - d. Ken Courville's Speech (5 minutes)
- **D. KeyNote Speaker (10:20AM-11:00AM)**
  - a. Cliff Dochterman Introduction (Anthony) (2 minutes)
  - b. Cliff Dochterman
  - c. DC members: Stand on the side of bleachers to leave early to set up for breakout sessions
- **E. Break Out Groups Session 1: (11:05AM-11:30AM/ 11:35AM-12:05PM)**
  - a. Teambuilding /Fundraising
  - b. Fundraising/ Service
  - c. Service /Leadership
  - d. Leadership/ Team Building
- **F. Lunch (12:10PM-12:50PM)**
  - a. **Prep food (Jeremy and Sophia +3 and some Rotarians)**
    - current situation: Chipotle @ El Cerrito: 25% off = \$6.56 for burritos + 1 bag of chips, guac, salsa for every 2 burritos
    - get drinks - water, juice boxes
    - cookies?
- **G. Break out Groups Session 2 (12:55PM-1:25PM/1:30PM-2:00PM)**
  - a. Service/Leadership
  - b. Leadership/Teambuilding
  - c. Teambuilding/Fundraising
  - d. Fundraising/Service
- **One Million Lights (2:05PM-2:15PM)**
  - a. Melissa and Darla
  - b. Can we get lightbulbs from the company?
- **I. Final Closing Comments (2:20PM-2:30PM)**
  - a. Check Out
    - Thank People
    - Promote District Retreat
      - signup tables weren't very useful last year

- **J. Clean Up (Meet in Classroom with Rebecca)**
  - a. **DC meets to discuss Conference**
  - b. **All DC members help/finish clean up ASAP**

### **III. Break Out Session Information**

- 1-3 action items, something they take away and can implement in their own clubs
- There will be walkie talkies to communicate with team leaders
- Send Rebecca activities and materials by Friday
- **1. Communication/Teambuilding**
  - a. Start off with a skit (where they have issues or something about miscommunication, then one person will step in asking what they could have done better. A way to get them focused right away)
  - b. Activities
- **2. Fundraising**
  - a. Open with an icebreaker
  - b. Make a really bad fundraising poster and ask for their input on how
  - c. Fundraiser competition: Come up with their own fundraisers, make posters, and present them, and have a discussion
- **3. Service**
  - a. Give a quick 5 minute presentation on service and present the video that Steve premade
  - b. Do a quick game/activity, but the main focus is set on them decorating cards that will either go towards a soldier in duty or a child in the hospital during the holidays
  - c. We will give more time towards the card making so it turns out well
- **4. Leadership/ Membership/ How to promote the club**
  - a. Start off with a speech to state what they were doing
  - b. Activities
- Activities due to Rebecca by Friday!

### **IV. Warrior's Game**

- **\$65 per person**
- **register online**
- **don't promote- only 125 total and 50 to sell**

### **VII. Next Meeting**

- Sunday, October, 2015 @ Salesian High School at